

## Job Description – Vehicle Progressor

### Full Time Position

Van Sales UK are based in Avonmouth, Bristol and sell both new and used vans all over the UK. The used division stocks around 70 used vans whilst the new division sells all makes and models, sourced from a wide network of suppliers.

### The Role

You will be responsible for the day to day management of the Used Van stock and yard. You will be the leading contact for all staff regarding the progression of sold and stock vehicles.

- Conduct thorough vehicle check in appraisals and Plan Vehicle Progression
- Co-ordinate vehicle prep – In house workshop/Third Party Suppliers
- Targeted to Pro-Actively Progress Vehicles from Start to Finish (Vehicles Online Advertised)
- Responsible for High Standards Vehicle Photography & Videos
- Update Advertising Platforms
- In house Vehicle Logistics
- Test Drives
- Assist Used Sales Manager
- Quality Control
- Communicate clearly, professionally and proactively with staff and customers
- Yard Management

### Skills

We are looking for a self-sufficient, reliable, motivated individual who is willing to work independently and efficiently as well as part of a team.

Desired Skills as below:

- Full UK Driving Licence
- Computer Literate
- Effective Communication Skills
- Prioritise workload
- Use initiative to ensure efficient management of yard
- Effective time management
- Team Player

### Working Hours/Holiday

You would be expected to work a 45-hour week, Monday - Friday between 8.30-5.30pm but must also be flexible, you must be able to work Saturdays.

You will be entitled to 22 days paid holiday a year plus bank holidays

Job Type: Full-time

Salary: Depends on Experience

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## To Apply

- Call us : 01174287721
- Email : [careers@vansalesuk.co.uk](mailto:careers@vansalesuk.co.uk)